


MEMORANDUM

DATE: December 15, 2023
TO: Mayor Lankford & City Council
VIA: Mercy Rushing, City Manager
FROM: Cindy Karch, City Secretary 
SUBJECT: Budget Amendment
Council Meeting Agenda Item for December 18, 2023

Background Information:

- Add \$500,000 in revenue and expense for the Nature Preserve, TCEQ Environmental Grant.
- Add \$30,000 in revenue for Leases (left out of budget) and add miscellaneous expenditures, including heating and cooling to replace two A/C units at City Hall (cost was abt. \$20,000)
- Add \$5,000 in revenue and expense for the Animal Shelter. City of Hawkins interlocal agreement income of \$5,000. Shelter plans to install a modular building as required by recent inspection.
- FY 2023 Meredith Grant Expenditure carry-forward to 2024.

Recommendation:

Respectfully request that the council approve the amendment.

Final Disposition:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS AMENDING THE 2024 BUDGET EXPENDITURES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024; AUTHORIZING EXPENDITURES AS SET OUT IN SUCH BUDGET AMENDMENT AND PROVIDING FOR EFFECTIVE DATE

WHEREAS, the City Council of the City of Mineola, Texas, adopted Ordinance No. 23-09-18-4 on September 18, 2023, approving expenditures for the fiscal year ending September 30, 2024 pursuant to the laws of the State of Texas; and

WHEREAS, it is necessary to amend the 2024 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINEOLA, TEXAS:

Section 1. The appropriation amounts of the official budget of the City of Mineola for the fiscal year ending September 30, 2024 are hereby amended as described below:

Section 2. To provide for line-item adjustments as necessary.

Section 3. The amendments to authorized appropriations for the fiscal year ending September 30, 2024, are summarized in Exhibit “A”, hereto attached.

Section 4. The City Manager is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 5. A true and correct copy of the Amended Budget is hereby directed to be filed in the office of the City Secretary and said Amended Budget is made part of this Ordinance by reference as though fully copied herein verbatim.

Section 6. It is being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval, and publication according to law.

APPROVED and ADOPTED by the City Council of the City of Mineola, Texas on the 18th of December, 2023.

Jayne Lankford, Mayor

Attest:

Cindy Karch, City Secretary

BUDGET AMENDMENT REQUESTS

Account	Description	DEBT (Decrease Revenue) (Increase Expense)	CREDIT (Increase Revenue) (Decrease Expense)
<i>118-43405-000</i>	<i>GRANT - TCEQ ENVIRONMENTAL</i>		\$ 500,000.00
118-53020-004-265002	ENGINEERING FEES	\$ 10,140.00	
118-53050-004-265002	PROFESSIONAL SERVICES	\$ 26,500.00	
118-53620-004-265002	GROUND MAINTENANCE	\$ 406,625.00	
118-53030-004-265002	CONSTRUCTION CONTRACTOR FEES	\$ 56,735.00	
<i>101-44130-000</i>	<i>LEASES</i>		\$ 30,000.00
101-51230-009	MISC EMPLOYEE INSURANCE	\$ 100.00	
101-53200-016	COMMUNICATIONS - TELE	\$ 600.00	
101-53040-009	TAX COLLECTION SERVICE	\$ 500.00	
101-55400-006	HEATING AND COOLING REPAIR	\$ 14,400.00	
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<i>101-42160-000</i>	<i>ANIMAL SHELTER - FINES & FEES</i>		\$ 5,000.00
101-52700-006	ANIMAL SHELTER OPERATIONS	\$ 5,000.00	
<i>101-42400-000</i>	<i>MEREDITH GRANT INCOME</i>		\$ 193,500.00
101-53756-006	MEREDITH GRANT EXPENSE	\$ 193,500.00	
TOTAL:		\$ 728,500.00	\$ 728,500.00